

Holbrook Board of Selectmen
Minutes of the Regular Session of
Wednesday, June 13, 2018

Present: Daniel R Lee, Chairman
Joshua Reilly
Pamela E Campanella

In attendance: Pamela Holt
William Smith, Chief of Police
Luke McFadden, Fire Chief
Stephen Hooke, Director of Communications
Paul Digirolamo, Town Treasurer/Collector
Christopher Pellitteri, Superintendent Public Works

Chairmen Lee called the meeting to order at 7:00 p.m.

NEW BUSINESS

Heath Agent

Chairman Lee took a moment to recognize Health Agent Arthur Boyle. Mr. Boyle has been with the Town for seven years and has done a great job. He wanted to wish him well on his retirement effective July 6, 2018 and thank Mr. Boyle for his years of service to the Town of Holbrook.

Appropriation Transfers:

Submitted by Christopher Pellitteri, Superintendent, Public Works

After review and discussion Mr. Reilly made a motion, seconded by Ms. Campanella to approve \$13, 650.00 from line item 014-914-5200-5175 to line item 01-400-5200-5240-50; **motion carried (2-0)** Mr. Lee abstaining.

A motion was made by Mr. Duggan, seconded by Ms. LaSalvia to approve; **motion carried (6-0).**

Submitted by Christopher Pellitteri, Superintendent, Public Works

After review and discussion Mr. Reilly made a motion, seconded by Ms. Campanella to approve \$10,000.00 from line item 014-914-5200-5175 to line item 01-924-5200-5210; **motion carried (2-0)** Mr. Lee abstaining.

A motion was made by Mr. Duggan, seconded by Ms. LaSalvia to approve; **motion carried (6-0).**

Submitted by Christopher Pellitteri, Superintendent, Public Works

After review and discussion Mr. Reilly made a motion, seconded by Ms. Campanella to approve \$2,500.00 from line item 01—01-914-5200-5175 to line item 01-400-5100-5130 ; **motion carried (2-0)** Mr. Lee abstaining.

A motion was made by Mr. Duggan, seconded by Ms. LaSalvia to approve;
motion carried (6-0).

Submitted by Luke McFadden, Fire Chief

After review and discussion, Mr. Lee made a motion, seconded by Mr. Reilly to approve \$2,500.00 from line item 01-230-5200-5480 to line item 01-230-5100-5124;
motion carried (3-0)

A motion was made by Mr. Duggan, seconded by Ms. LaSalvia to approve;
motion carried (6-0).

Submitted by Luke McFadden, Fire Chief

After review and discussion Mr. Lee made a motion, seconded by Mr. Reilly to approve \$5,000.00 from line item 01-230-5100-5124 to line item 01-220-5100-5130;
motion carried (3-0).

Submitted by Luke McFadden, Fire Chief

A motion was made by Mr. Duggan, seconded by Ms. LaSalvia to approve;
motion carried (6-0).

Submitted by Luke McFadden, Fire Chief

After review and discussion Mr. Lee made a motion, seconded by Mr. Reilly to approve \$7,500.00 from line item 01-230-5100-5113 to line item 01-220-5100-5130;
motion carried (3-0).

A motion was made by Mr. Duggan, seconded by Ms. LaSalvia to approve;
motion carried (6-0).

by Luke McFadden, Fire Chief

After review and discussion Mr. Lee made a motion, seconded by Mr. Reilly to approve \$10,000.00 from line item 01-220-5200-5400 to line item 01-220-5100-5130;
motion carried (3-0).

A motion was made by Mr. Duggan, seconded by Ms. LaSalvia to approve;
motion carried (6-0).

Submitted by Luke McFadden, Fire Chief Submitted

After review and discussion Mr. Lee made a motion, seconded by Mr. Reilly to approve \$1,000.00 from line item 01-220-5200-5304to line item 01-220-5100-5130;
motion carried (3-0).

A motion was made by Mr. Duggan, seconded by Ms. LaSalvia to approve;
motion carried (6-0).

Submitted by Luke McFadden, Fire Chief Submitted

After review and discussion Mr. Lee made a motion, seconded by Mr. Reilly to approve \$1,000.00 from line item 01-220-5200-5480 to line item 01-220-5100-5130;

motion carried (3-0).

A motion was made by Mr. Duggan, seconded by Ms. LaSalvia to approve;

motion carried (6-0).

Submitted by William Smith, Police Chief

After review and discussion Mr. Lee made a motion, seconded by Mr. Reilly to approve \$32,244.41 from line item 01-914-5200-5175 to line item 01-210-5100-5130;

motion carried (3-0).

A motion was made by Mr. Duggan, seconded by Ms. LaSalvia to approve;

motion carried (6-0).

Submitted by The Fire Chief and Police Chief

After review and discussion Mr. Lee made a motion, seconded by Mr. Reilly to approve \$2,029.09 from line item 01-200-5100-5114 to line item 01-01-200-5200-5210;

motion carried (3-0)

A motion was made by Mr. Duggan, seconded by Ms. LaSalvia to approve;

motion carried (6-0).

Submitted by William Smith, Police Chief

After review and discussion Mr. Lee made a motion, seconded by Mr. Reilly to approve \$34,244.41 from line item 01-914-5200-5175 to line item 01-210-5100-5130;

motion carried (3-0).

A motion was made by Mr. Duggan, seconded by Ms. LaSalvia to approve;

motion carried (6-0).

Travel Policy

Mr. Lee presented a Travel Policy that is in accordance with M.G.L. for travel, meals and lodging.

After review of the policy Mr. Lee made a motion, seconded by Ms. Campanella to approve;

motion carried (2-0) with Mr. Reilly abstaining.

Annual Muscular Dystrophy Car Show Fundraiser

Chief McFadden on behalf of local 1452 firefighters. The Chief requested the use of Sumner Field for the Annual Muscular Dystrophy car show. This has been a great day in the past and it is a great thing the Firefighters and their support of the Muscular Dystrophy Foundation.

Mr. Lee made a motion, seconded by Mr. Reilly; **motion carried (3-0).**

Sumner Field/Snack Shack

The Coalition of Churches requested the use of Sumner Park for its second Movie in the Park night. Ms. Amanda Clark of Winthrop Congregational church informed members that last year was a great success, no problems or concerns, which was confirmed by Chief Smith.

Mr. Lee made a motion, seconded by Mr. Reilly to approve (3-0).

Donation

Chief McFadden requested the Town accept a \$1,000.00 donation from the Azanow family. Mr. Azanow served as a call fighter. Mr. Lee made a motion, seconded by Mr. Reilly to accept the donation. (3-0).

Principal Clerk

There was a request to increase the hours of the Principal Clerk in Inspectional Services from 21 to 28 hours per week.

Mr. Reilly asked about the hours in the Town Clerks office and would there be any overtime added there. Mr. Lee responded there will be no overtime and they will address staffing in the Clerk's office in the near future.

Selectmen Campanella asked that if increasing the hours would that guarantee the office be open and available to the public at all times. She did not have a problem with increases hours but wanted to be assured that someone will always be in the Department.

She also suggested that the department be reviewed as a whole.

Mr. Lee responded that Ms. Campanella points were all valid and agreed that this may be the time to take a look at the entire staff. He also stated that he believes having a Director of Inspectional Services that oversees the entire Department would be beneficial to the Town.

After further discussion, Mr. Lee made a motion, seconded by Mr. Reilly to approve The 28hours pending funding; **motion carried (2-1) with Ms. Campanella opposed.**

Mass Medicum

Attorney Phil Silverman was before the board requesting a Community Host agreement for the cultivation and manufacturing of marijuana and marijuana products at the One Mear Road facility.

Mr. Silverman informed members that it would only be cultivation and processing and would be transferred across the State. Also stating that this is already allowed, but he would like to work with the town on a Hosting agreement, which would also have impact fees, if any additional services were needed of the Town.

Mr. Silverman reviewed the Massachusetts laws which fall under Chapter 94G.

After further discussion Selectmen Reilly suggested that there be an open meeting to discuss the Host agreement and to have this process be transparent and have input from the Public.

A meeting will be scheduled for discussion on the Host Agreement with Mass Medicum and the Town of Holbrook.

Residents

Dhesphina Poreci 177 Pond

Ms. Poreci addressed the board regarding the proposed transfer station. She indicated that she had done a lot of research prior to purchasing her home in Holbrook. She has concerns of trucks and chemical pollution.

Chairman Lee stated that this is currently in litigation and the board is unable to discuss this subject, based on the pending litigation.

Ekaterina Mikalev 166 Pond Street

Ms. Mikalev also spoke on chemical safety and wanted to have this issue brought to light.

Selectmen Campanella informed the property owners that there is a Facebook page they can refer to on the subject.

M & M Contract Cleaning

Police Chief Smith and Fire Chief McFadden submitted a letter requesting to continue the contract with M & M Cleaning Company. Chief McFadden stated that the arrangement has made a significant improvement over the previous system.

Mr. Lee made a motion, seconded by Mr. Reilly to continue into 2019; **motion carried (3-0)**.

Chief McFadden also wanted to thank the Public Works Department for being a great resource to the Fire Department.

Waste Collection and Disposal

Allied Waste Services of Massachusetts, LLC/d/b/a Republic Services of Fall River was before the Board to extend the present contract for another year.

There is a change to the Bulky Waste Collection with a cost from \$10.00 per item to \$35.00 per item. Also, the calls will no longer go through the Public Works Department; they will be contacting Republic Services directly.

After further discussion Mr. Reilly made a motion, seconded by Ms. Campanella to extend the contract with Allied Waste Services of Massachusetts, LLC/d/b/a Republic Services through Fiscal Year 2019; **motion carried (3-0)**.

Ambulance agreement with Comstar Inc.

Chief McFadden submitted his yearly ambulance billing rates. Ms. Campanella asked if these rates were in line with other Cities and Towns, which they are.

Ms. Campanella made a motion, seconded by Mr. Reilly to extend the contact through fiscal 2019 with Comstar Inc.; **motion carried (3-0)**.

Community Development Principal Clerk

There was a request for a 2% increase for Principal Clerk, Ruth Davey who works in the Community Development office. Ms. Davey is currently at 18.87 per hour and is requesting to be increased to \$19.25 per hour. Selectmen Campanella said she had some questions regarding the increase. She would like know how much money has been given to taxpayers in grants and also how much of the grant monies will be used for the raise. She requested that her supervisor attend the next meeting to further discuss.

This item will be carried forward to a future meeting.

Department Head Updates

Superintendent, Christopher Pelletteri said it has been a very busy couple of weeks for the DPW Department. Dealing with Sewer systems and he wanted to educate households and that they please not flush disposable wipes, they cause many problems for the systems.

He also had researched the click/fix program and he does not see the benefits vs the cost.

He will be using a portion of the Chapter 90 monies for the Union St and Pond St projects.

They are researching grants for the Holbrook Dam.

Fire Chief, Luke McFadden expressed his thanks and gratitude to the Randolph Fire Department for their assistance when Holbrook Fire was dealing with other issues.

Police Chief, William Smith spoke of recruits that will be heading to the Academy over the next few months.

Treasurer/Collector Paul Digalarino. Coming to the year end, getting caught up and working on the FY19 Preliminary tax bill. Also, Tax Title and the upcoming conversion.

Communication Director, Director Hooke thanked his staff for all their hard work and efforts getting set up for Rockland.

He informed the board that they will be receiving some grant for training, the 911 system and for development. He thanked Marion O'Donnell for writing the grants.

There were no Citizens' Concerns

Enter into Executive Session to discuss strategy and conduct collective bargaining with union personnel (DPW Stipend) and to discuss strategy and conduct contract negotiations with non-union personnel (Communications Director and DPW Supervisor) and return to open session.

Roll call vote:

Mr. Lee yes, Mr. Reilly yes, Ms. Campanella yes

The Board returned to Open Session

Mr. Reilly made a motion, seconded by Ms. Campanella with Mr. Lee abstaining; motion carried (2-1) to approve the Memorandum of Agreement with DPW employees.

Mr. Reilly made a motion, seconded by Ms. Campanella with Mr. Lee abstaining to execute a contract with DPW Supervisor Dean Hill, with one amendment.

Mr. Lee made a motion, seconded by Mr. Reilly to execute a contract with Deputy Communications Director, Lauren Mielke; motion carried (3-0).

Respectfully submitted,
Pamela Holt

Pamela E Campanella, Clerk